



Excerpts from the ALL INDIA CATHOLIC EDUCATION POLICY issued by the Catholic Bishops' Conference of India

The goal of education is to teach the students to live, to discover the deeper meaning of life and of transcendence, to learn to interact with others, love creation, think freely and critically, find fulfilment in work, plan their future, or in one word, to learn 'to be'. It is in and through education that one can hope for a more human and humane future and a more harmonious society (Consecrated Persons and their Mission in Schools, 2002, 82, 84).

"Special efforts should be made to enable students: (1) to think for themselves independently and critically; (2) to seek, extend and apply knowledge to the solution of human problems; (3) to continually strive after excellence in every field; (4) to become mature, spiritually aware men and women of character; (5) to value and judiciously use their freedom, combining with it a full sense of responsibility for actions; (6) to be clear and firm on principles and courageous in action; (7) to be unselfish in the service of their fellowmen and concerned for the welfare of the poor and socially oppressed; and (8) to become agents of needed social change in their own situations" (AIACHE Declaration of Purposes, 1982).

"Education has an acculturating role. It refines sensitivities and perceptions that contribute to national cohesion, a scientific temper and independence of mind and spirit - thus furthering the goals of socialism, secularism and democracy enshrined in our Constitution" (National Policy on Education, 1986, 2.2).

It is in a multi-religious, multi-cultural and multilingual context that the Catholic educational institutions in our country have been imparting education, and thus serving all communities. Our schools and colleges must continue to remain sensitive and respond appropriately to the legitimate assertion of regional and cultural identities by different groups. This is a challenge that Catholic educators must address. By providing education to all, irrespective of caste, colour and creed, the Church does make a distinctive contribution to attain the goals of national integration and participates in a second freedom struggle to build a just, participatory and inclusive India envisaged by the Constitution. We already have enough evidence of what 'quality education' can do and has actually done to empower the marginalized.

There is often a wrong understanding of 'quality education'. It is not a system glued to individualism, ambition, competition, mere academic results, grading and standardizing. Quality education in the true sense produces persons with thought and feeling, with eagerness to share, persons who are capable of looking to nobler things in life. It has reference to things like the all-round development of the person, humanism, authentic values, intellectual curiosity and acuteness, aesthetic sensitivity, reading habits, character formation, social awareness, healthy relationships, refined manners, dignified self-presentation, intelligent and clear self-expression, good diction and thoroughness about everything one does.

SANT PUSHPA SCHOOL Shanti Nagar, Deoria - 274 001

THE SCHOOL AND ITS AIM

Sant Pushpa School, Shanti Nagar, Deoria is an English Medium Institution, established and governed by the Catholic Diocese of Gorakhpur. The school is affiliated to State Board.

The School aims at the integral development of the personality of every child, to make him/her committed to the service of God and of the nation, to instill in him/her a spirit of compassion, selfless service, dedication to duty, love for human beings and a thirst for excellence and wisdom. It will be our earnest effort to give equal importance to the moral development of the students.

Being governed by the Catholic Church, a minority community, the school has the primary objective of educating the children of the community. However, we never spare any effort in rendering our service to all people, irrespective of caste and creed, conserving their religion, language and culture.

Students are encouraged to maintain high ideals and to strive for excellence. We believe in imparting a kind of education that is all comprehensive - giving equal importance to the intellectual, physical, emotional and spiritual realms of a student. Along with the quest for academic brilliance, efforts are made to mould them into better human beings.





ADMISSIONS

- a) The academic year of the school is from April to March. Admissions to LKG and other Classes are open from February and last up to the month of April.
- b) The prospectus which includes the application form will be available at the school office during the prescribed hours.
- c) Application fee is not refundable.

A. ELIGIBILITY CRITERIA FOR ADMISSION TO LKG CLASS

- i) A child should complete 3½ years as on March 31st of the year of admission.
- ii) Date of Birth Certificate.
 - a. Baptism Certificate from the Parish (in the case of Christian students)
 - b. Birth Certificate from a competent authority such as Panchayat/ Mahanagarpalika/ Nagarpalika

Certificates issued from sources other than the aforementioned offices will not be accepted.

Date of Birth once given will not be changed on any account whatsoever.

APPLICATION DOES NOT GUARANTEE ADMISSION. IT WILL BE SUBJECT TO MERIT OF THE APPLICANT AND AVAILABILITY OF SEATS.



ADMISSION PROCESS

- i) The child who seeks admission must be accompanied by the parents.
- ii) Passport size photographs should be affixed on the application form and the slip.
- iii) An interactive session with the child applied for admission will be held on the date informed.
- iv) Children seeking admission should be able to:
 - ✳ Recognize and recite English Alphabets
 - ✳ Recognize and recite Hindi Alphabets
 - ✳ Recognize and count numbers 1-20
 - ✳ Recognize colours, flowers, animals, birds and fruits
 - ✳ Answer questions smartly and intelligently.



B. ELIGIBILITY CRITERIA FOR ADMISSION TO OTHER CLASSES

- i. Birth Certificate of the student and the Transfer Certificate from the previous institution should be submitted at the time of Admission.
- ii. MINIMUM AGE REQUIRED FOR VARIOUS CLASSES WILL BE :

L.K.G. - 3.5 years in March	Class V - 9.5 years in March
U.K.G. - 4.5 years in March	Class VI - 10.5 years in March
Class I - 5.5 years in March	Class VII - 11.5 years in March
Class II - 6.5 years in March	Class VIII - 12.5 years in March
Class III - 7.5 years in March	Class IX - 13.5 years in March
Class IV - 8.5 years in March	Class X - 14.5 years in March
- iii. The date of birth shall not be changed at any stage later.
- iv. Passport size photographs of the student should be affixed on the application form and the slip for the interview must be attached with it.
- v. The parents of the students should be present to submit the application form in the school. The Interview with the student will be held on the same day.
- vi. Written test will be conducted in English, Hindi, Mathematics, General Science, Social Studies and General Knowledge.
- vii. Report card from Previous School should be submitted at the time of written tests.





ADMISSION PROCEDURE

- ❑ The list of children selected for admission shall be published on the school notice board on the date given.
- ❑ The parent shall collect the fee card from the school office and deposit the first installment of the fees at the time of admission.
- ❑ Admission of the selected children shall be completed on the assigned days. Those who fail to respond shall forfeit their chance.
- ❑ Certificate and Reports: The following documents are essential at the time of admission.
 - a. Transfer Certificate from the school last attended
 - b. A Xerox copy of the Mark List (Report Card) along with the original.
 - c. Medical Fitness Certificate: A Performa will be given from the school after the results are declared; the fitness must be certified by a physician in Government service.
 - d. Two stamp – size photographs.
 - e. Character certificate.
 - f. The presence of the parents of the students to be admitted is compulsory. No representation will be accepted

SCHOOL OUTFIT

SCHOOL UNIFORM

A. PRIMARY SECTION:

1. SUMMER UNIFORM :

Boys: Dark brown half pants, Dark brown check sirt, (half sleeves) school tie, school belt, black leather shoes and white socks.

Girls: Dark brown tunic with 'V' neck, Dark brown check sirt (half sleeves), school tie, belt, black leather shoes and white stockings.

II. P.T. DRESS:

Boys: White shirt (half sleeves), white half pants, school tie, belt, white canvas tennis shoes and white socks.

Girls: White Skirt, white shirt (half sleeves) white tunic with 'V' neck, tie, belt, white canvas tennis shoes and white stockings.

B. HIGHER SECTION

I. SUMMER UNIFORM.

Boys: Dark brown long pants, Dark brown Shirt (Full sleeves) school tie, school belt, black leather shoes and white socks.

Girls: Dark brown skirt, Dark brown Shirt (half sleeves), school tie, belt, black leather shoes and white stockings.



II. P. T. DRESS :

Boys: White shirt (full sleeves), white full pants, school tie, belt, white canvas tennis shoes and white socks.

Girls: White skirt, white shirt (full sleeves) tie, belt, white canvas tennis shoes and white stockings.

C. SENIOR SECTION

I. SUMMER UNIFORM:

Boys : Dark brown long pants, Dark Brown shirt(full), School belt, school tie, black leather shoes and white socks.

Girls: Dark brown skirt or Salwar and Dark brown check (kameez or sirt) school tie, belt, black leather shoes and white stockings.

II. P.T. DRESS:

Boys: White shirt (full), white long pants, School Belt, tie, white canvas tennis shoes and white socks.

Girls: White salwar kameez, or white skirt and white shirt school tie, belt, black leather shoes and white stockings.

III. GAMES DRESS: (For all students)

For Pre-Primary Boys White pants and pink T-Shirt for Girls White skirt and Pink T-Shirt

Boys: Colour T-Shirt according to the house with school emblem, white pants (Primary), white long pants for higher sections, school belt, white canvas tennis shoes and white socks.

Girls: Colour T-Shirt according to the house with school emblem, white skirt, school belt, white tennis canvas shoes and white stockings.

The uniform must be neat and clean. Students who fail to be in uniform as required and those who come in shabby and untidy dress will be denied entrance into the class and are liable to be sent home.





MODE OF EXAMINATION

The academic year comprises three terminal examinations that make up a trimester system where the portion of one term will not be carried over to the next term.

Annual promotions are decided through a system of continuous assessment throughout the year. The promotion of a student will be on the aggregate basis.

The marks obtained in the annual examinations alone will not determine the promotion of the student. The total marks are divided among the three terminal examinations. No leave other than the Medical leave will be sanctioned during the examination; medical leave is to be applied for when the leave is taken and supported by medical certificate. Students detected in giving or obtaining or attempting to give or obtain unfair assistance at the examinations will be disqualified. Students shall not take any books, notes, papers, etc into examination hall. All cases of doubt regarding evaluation of answer papers and promotion test rest entirely at the discretion of the Principal. A student who fails for two consecutive years in a class will automatically be disqualified for continuance of studies in this school.

CO - CURRICULAR ACTIVITIES

The school emphasizes the co-curricular activities of the students. They are given opportunities to get involved in social work, public speaking, music and dance, Art & Craft, Gardening, Cultural Academy and Debate etc. Participation in Co-curricular Activities and Physical Education are made compulsory for all students. Every child is introduced to the rhythms of classical music in our school. Besides the cultural and literary programmes, the school promotes extra - curricular activities like outdoor and social activities like literacy campaign, social awareness, health care mobilization etc.

MOVING AHEAD IN A TECH SAVVY WORLD

Technology has invaded our lives like never before and the smart thing to do is to embrace and use it judiciously. Information and Communication Technology can greatly reduce the distance between the present achievement and the actual potential of a student. Realising this, the school has set up a computer laboratory supported by able and experienced staff, all with the intention of accelerating a creative interest in modern technology and scientific knowledge.

PHYSICAL EDUCATION

Taking into account the fact that only a sound body can produce a sound mind, the school gives due importance for physical fitness through regular physical training and by conducting sports and games. An Annual sports and games competition is held every year. Besides, students get opportunities to take part in the Inter-House and Inter-School Competitions and friendly tournaments with other schools. The school has got a vast ground for outdoor games having all the required facilities.



WONDER WORLD OF BOOKS

Francis Bacon rightly said that reading makes a perfect man. Very often, classroom teaching falls short in providing the children with suitable and adequate content to get deeper knowledge. To this end, Sant Pushpa School provides the children with a rich library having various books on different subjects. The reference section of the library is enriched with general and specific Encyclopedias on different subjects and Dictionaries of different languages. The school also subscribes to a variety of periodicals to cultivate the habit of reading. In short, the library stands to entertain and enlighten the students and thereby making them realize the value of reading.

SMART - CLASS

The school has integrated the smart class technology to bring about significant changes in the field of education. The purpose is to empower teachers and students with technology right inside the classrooms and to effect radical innovations in the teaching learning process.



CONVEYANCE FACILITY

School buses ply on different routes around the town. However:

- ★ Preference will be given to the children of the lower classes.
- ★ Conveyance fees will be charged for all twelve months.
- ★ Bus fee will be in six installments: First from April to May, the second from June to July, the third from August to September, the fourth from October to November, the fifth from December to January & the sixth from February to March.
- ★ It is the responsibility of the parents/ guardians to reach and receive the children at the bus stop.
- ★ The students must reach the bus stop at least five minutes before the given time.
- ★ Fees once deposited will not be refunded.

SCHOOL FEES SYSTEM

1. Fees will be received in 6 installments in the school office. The Fee Card should be submitted along with the money.
2. All fees must be paid by the due date indicated on the Pay- in-Slip in cash and not by cheque. If fees remain unpaid at the end of the month, the pupil's name will be struck off the rolls and re-admission will have to be made in the following month on payment of a re-admission fee and the fine.
3. The non-payment of fees will debar a pupil from answering the Terminal Examination.
4. The last installment of the fees must be paid by 10th February.



GENERAL RULES

- ◆ All the pupils should be in school on the first day of each term without fail. Regular attendance is a prerequisite for education and an important factor in deciding the promotion of a student.
- ◆ Students must be regular and punctual. For leave of absence, previous sanction in writing is to be obtained from the principal.
- ◆ Leave of absence during the term will not be granted except under very special circumstances.
- ◆ Requests for leave on medical ground must be supported by the certificate of a registered medical practitioner. In this case the application must be forwarded at least on the second day of the leave.
- ◆ Fee must be paid regularly.
- ◆ Students may be required to attend extra classes on any working day after school hours or on holidays, provided they have been informed on the previous day. Students themselves must make arrangements for their conveyance if necessary.
- ◆ Students will not be allowed to leave the school during the school hours. Parents are advised not to come with such requests.
- ◆ Students will not be permitted to be absent from classes for the sake of celebrations and festivals.
- ◆ All the students will have to take part in extra-curricular activities, co-curricular activities, drill etc. No requests for exemption will be entertained.
- ◆ It is compulsory to speak in English in the premises in order to facilitate the students the use of the medium of instruction. They should maintain a high standard in their conversation.



PARENT SCHOOL RELATION

- ◆ Parents are expected to co-operate with the school authorities by ensuring that the children observe punctuality and discipline, prepare their lessons and take an active part in the activities of the school.
- ◆ Parents are requested to give personal attention to the children and help them in their doubts as far as possible.
- ◆ Parents should check the school diary regularly and sign any reports recorded by the teachers, the assignments and home works.
- ◆ Parent/guardians shall not go to the classrooms during the school hours to call their wards out of the class. In case of any necessity, they shall contact the Office.
- ◆ Criticism of a teacher by a parent in the presence of the students must be avoided. In the case of a legitimate complaint, the Principal must be contacted.
- ◆ The school authorities are not responsible for the safety of a student after the school hours. Necessary arrangements must therefore be made to take the children home immediately after school hours.
- ◆ No school business will be transacted during the Holidays or after the school hours.



PARENT TEACHER RELATION

- ◆ Parents / guardians are requested to be in constant touch with the school to have a clear knowledge of their ward's progress in studies. They must by all means attend the Parent-Teacher meeting to consult with the teachers regarding the progress of their children.
- ◆ Parents/guardians are free to meet the teachers on every Saturdays.
- ◆ Parents shall not approach the school teachers for tuition as it is strictly forbidden for them to take tuition for the students.



ON BEING A PUSHPAITE

- ◆ Maintain a sense of etiquette in the way you dress and behave as right behaviour is the expression of a fine character and a good personality.
- ◆ Be simple in your ways and words.
- ◆ Avoid using indecent language.
- ◆ Courtesy begets courtesy. Make use of the words 'please' and 'thanks'. Avoid negativism and aim your criticism to a healthy and constructive end.
- ◆ Be polite and obliging in all your dealings with others. Never miss a chance to be of help to others.
- ◆ Respect your elders and teachers. Whenever you meet them, greet them with respect and love.
- ◆ Be polite and helpful to the guests and visitors coming to the school.
- ◆ Stand up for prayer before and after every class.
- ◆ No exemption shall be given from the school programmes and functions. Every student is supposed to take part and co-operate in the various school activities such as cultural programmes, sports and games etc.
- ◆ Students are recommended to make use of the library and the reading room. Books and periodicals must be carefully handled and kept neat and tidy.
- ◆ Respect the beauty of the school premises and report any damage which you may observe. Treat the school property as your own.
- ◆ English is the medium of communication in the school premises. Speak only in English during the school hours.
- ◆ Pupils are not allowed to :
 - ** Buy sweets and other eatables brought by vendors at the school gate.
 - ** Take private tuition in any subject from the members of the school staff.
 - ** Give gifts to the members of the staff.
 - ** Enter a classroom other than their own without class-teacher's permission.
 - ** Bring any electronic devices like Mobile, Laptop, Tab, Camera etc. and any expensive items.

THE PRINCIPAL RESERVES THE RIGHT TO WAIVE ANY OF THE RULES CONTAINED IN THIS BOOK WITHOUT ASSIGNING ANY REASON FOR HIS ACTION AND IT WILL BE BINDING ON PARENTS/ GUARDIANS AND STUDENTS.